Instructions For Use Of Multi-Media Classrooms

1. Power up the equipment. This is done by pushing all the power buttons for the pieces of equipment you wish to use. Turn the projector on by using the power button on the remote control.

2. Next, lower the projection screen.

3. Using the remote control for the projector, select which source you want to view (VCR or computer). This is done by using the “SOURCE” button. **NOTE: DO NOT PUSH “VIDEO MODE” AS THIS BUTTON DOES NOT CHANGE SOURCES.**

*** When toggling through sources icons and text will appear in the lower right corner of the projected image. Use this as a guide. ***

   a. To show video: push the “SOURCE” button until the text displayed in the lower right corner reads “Composite Video”.

   b. To show computer image: push the “SOURCE” button until the text displayed in the lower right corner reads “VGA-A”. **NOTE: IF YOU HAVE A BLURRY, SPLIT OR OTHERWISE DISTORTED IMAGE, PRESS “AUTO ADJUST”**.

4. The volume for all sources is controlled through the computer. The audio output from the VCR is run into the computer and one audio feed is run from the computer to the auxiliary speaker. The auxiliary speaker volume is preset. To play **any** audio, the computer must be turned on and to control the volume, you must be logged in to the computer. This arrangement allows for all audio to be controlled from the computer keyboard or the computer volume controls in the lower right taskbar. Please **do not** adjust the audio from the auxiliary speaker or turn the auxiliary speaker off. **Note: If you only wish to play an audio CD or other forms of audio it is not necessary to turn the projector on. Simply logon to the computer and access your audio source. The speaker is independent of the projector.**

The zoom, focus, and color levels have already been preset.

   If you experience any difficulty with the equipment not covered in these instructions contact the Help Desk @4357.